

Symposium Proposal Submission & Guidelines

**Special Interest Satellite
Symposium Proposal Submission is
now closed!**

Wednesday, 23 March 2022

Symposium Proposal Submission Opens

Friday, 24 June 2022

Symposium Proposal Submission Deadline

Mid August 2022

Symposium Proposal Notifications

We are organizing the scientific program for the upcoming **35th International Papillomavirus Conference & Basic Science, Clinical Research and Public Health Workshops (IPVC 2023)** and welcome Special Interest Satellite Symposium proposals. The 2023 conference theme is “Coming together for HPV elimination”.

Each proposal will be reviewed by the IPVC 2023 Scientific Committee. Unfortunately, we will not be able to accommodate all proposals due to space and time limitations. It is not possible to provide feedback on the reasons why talks may or may not have been selected.

IPVS aims to have a program that is balanced for gender and

geography (with a maximum of two speakers/chairs from the same nationality). We appreciate all proposals from the HPV community that help achieving this objective and encourage to include speakers in an early career-stage. The submission form will allow you to indicate which of the speakers is 'early career'.

Session types: We welcome proposals for Special Satellite Symposium Sessions.

Special Interest Satellite Symposium Sessions: 60 or 90 minutes long, two chairs maximum, 4-5 presentations. Please include the Symposium level and specify the target audience – for beginners or advanced.

GUIDELINES FOR SYMPOSIUM PROPOSAL SUBMISSION

- Presenting authors' contact details:

- o Full first and family name(s)
- o E-mail address
- o Affiliation details: department, institution/hospital, city, state (if relevant), country
- o Telephone number

- All proposals must be submitted in English by the deadline through the online system.
- Title: must be in UPPER CASE and limited to 25 words.
- Brief session description: 250 words maximum. Please explain the educational intention and purpose of the session.
- 2 Chairs and 4-5 Speakers per session.

- o Please consider gender balance and geographic variety of speakers/chairs in your proposal (with a maximum of two speakers/chairs from the same nationality).

- o Please consider including speakers in an early career-stage.
 - Speakers and chairs should be informed for the submitted proposal. They need to be aware that a review will follow and a notification with the Scientific Committee decision.
 - Sessions are 60 or 90 minutes in length. Plenty of time should be devoted to discussion and interaction.
 - Proposer must select a specific Main Topic and Sub-Topic for proposal allocation. Although the Scientific Committee will work hard to honor this selection, this cannot be guaranteed. The Committee reserves the right to change the Main Topic and Sub-Topic under which the proposal was originally submitted
 - The submission form allows you to store your proposal as a DRAFT until the deadline. After the deadline if not submitted, drafts will be deleted.
 - Click on the SUBMIT button at the end of the process in order to submit your proposal. Changes will not be possible to your proposal after it is submitted.
 - You will receive a proposal ID number via email after you have submitted your proposal. Please refer to this proposal number in all correspondence regarding the proposal.
 - Please [contact us](#) if you have not received confirmation that your proposal has been submitted.
 - Please do not submit multiple copies of the same proposal.
 - **Only the Proposer** will receive notification of the final Scientific Committee decision and is responsible for communicating the result to all other Chairs and Speakers.
 - All Chairs and Speakers from the accepted proposals must be registered participant for IPVC 2023. The Organizers and the IPVS will not cover any registration fees, accommodation or travel expenses for Special Satellite Symposium Sessions' Chairs and Speakers.

- To benefit from reduced registration rates, you must be in good standing for paid IPVS membership during the Conference. For more information, please go to the [IPVS website](#).
- Proposal and Abstract Topics could be viewed [here](#).